



## GOVERNMENT OF THE REPUBLIC OF MALAWI

# TENDER NOTICE

Proc. Ref. No. CONSTRUCTION/NCB//MLGCU/DNU/MM/2024/01

Date of issue: 17<sup>th</sup> July, 2024

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### CONSTRUCTION OF A MAUSOLEUM FOR GWANDA CHAKUAMBA - NSANJE DISTRICT - CONTRACT NO. 03/2024

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1. The Government of Malawi through the Ministry of Local Government, Unity and Culture, through the Department of National Unity, intends to Construct a Mausoleum for Gwanda Chakuamba together with associated external works in Chinyanje Village T/A Mulolo in Nsanje District.
2. The Ministry of Local Government, unity and Culture, through the Department of National Unity, now invites sealed bids from qualified and eligible bidders, registered with the National Construction Industry Council of Malawi (NCIC) in the **One Billion category and above** and in good standing, for construction of these structures.
3. Bidding shall be conducted in accordance with the Public Procurement and Disposal of Assets Act 2017.
4. Interested eligible bidders may obtain further information from and inspect the bidding document at the address below from Monday to Friday 7:30 to 12:00 and from 13:00- 16: 30 hours with exception of public holidays, at office of:

The Procurement Officer  
Department of National Unity  
ALMA House  
Private Bag B400  
Lilongwe 3  
Department of National Unity, Next to ACB Office Ground  
Floor  
*Tel. No. (265) 995 38 17 44 / 888 826 175*  
Email: [atumwakikunga6@gmail.com](mailto:atumwakikunga6@gmail.com)

5. Bidding documents will be available upon payment of a non-refundable fee of **MK30, 000.00**, from **Thursday, 18<sup>th</sup> July, 2024**. Payment should be in cash. During working hours, from 07:30 to 12:00 and from 13:00 to 16:30 hours, Monday to Friday, with exception of public holiday. The bidding documents shall be deposited in the Tender Box, at the Procurement & Disposal Unit of National Unity Office, ALMA House, Next to ACB.
6. **A Mandatory Pre-Bid meeting shall be held on 29th July 2024** at Gwanda Chakuamba's Residence, Chinyanje Village T/A Mulolo in Nsanje District 10.00 am.
7. Please note that bidding documents will have to be collected in person and no document will be sent by mail under any circumstances. Limited number of documents is available and the same shall be issued on first come first serve basis.
8. Bids must be delivered in sealed envelopes clearly marked with the contract Name, Procurement Reference Number, and the name of the bidder at or before 10:00 am on, **16<sup>th</sup> August 2024** at the address indicated for delivery of bids. Late bids shall be rejected and returned to the bidder un-opened.

Department of National Unity  
ALMA House  
Private Bag B400  
Lilongwe 3  
Department of National Unity, Next to ACB Office Ground  
Floor, Room  
Electronically submitted bids will NOT be accepted.

9. Requests for clarification on bidding document or general questions must be in writing only and sent to the address at 8 above at least 14 calendar days before the tender closing date. No direct contact with the Department of National Unity staff concerning this bid shall be allowed during the tender period
10. The address for bid submission is:  
The Chairperson  
Department of National Unity  
ALMA House  
Private Bag B400  
Lilongwe 3  
Department of National Unity, Next to ACB Office Ground  
Floor, Room  
Capital City, Lilongwe 3.
11. It is the responsibility of each Bidder to ensure that bids are submitted in accordance with "Instructions to Bidders" in the bidding documents, as non-compliance to the instructions will lead to disqualification and rejection of the bid.
12. Bids shall be valid for a period of **120 days** after bid opening.

13. The Malawi Government does not bind itself to accept the lowest or any bid, but reserves the right to exercise choice of the lowest evaluated substantially responsive bid in accordance with what it considers to be in its best interest.

**SECRETARY FOR NATIONAL UNITY**  
**MINISTRY OF LOCAL GOVERNMENT, UNITY AND**  
**CULTURE**